



Building Department
51 East Columbus Street
Pickerington, Ohio 43147
Phone: (614) 833-2221 Fax: (614) 833-2273
<http://www.pickerington.net>

Registration #(s)

Receipt #(s)

Application for Contractor Registration

2012 Registration Fee: \$120.00 per trade

Application type (Check all that apply):

- | | | | |
|---|--|---|---|
| <input type="checkbox"/> General | <input type="checkbox"/> Electrical | <input type="checkbox"/> Mechanical/Refrigeration | <input type="checkbox"/> Plumbing/Hydronics |
| <input type="checkbox"/> Radon Mitigation | <input type="checkbox"/> Fire Protection | <input type="checkbox"/> Water Line Installer | <input type="checkbox"/> Sewer Line Installer |

Contractor Information:

_____ Name

_____ Company Name

_____ address

_____ city, state, zip code

_____ phone/fax

_____ e-mail

Minimum requirements (all registrations):

- Certificate of Insurance (minimum \$500,000 general liability)
- Certificate of Worker's Compensation Insurance*

Specific license or certification requirements:

- Radon Mitigation (Ohio Department of Health ORC 3723.02)
- Electrical (OCILB ORC 4740.07)
- Mechanical/Refrigeration (OCILB ORC 4740.07)
- Plumbing/Hydronics (OCILB ORC 4740.07)
- Fire Protection (Ohio Fire Marshall ORC 2909.32)

- Companies with one or more employees typically must carry worker's compensation insurance but there are exceptions. If you are claiming to fall under this exception because you are the owner of the company and its only employee, initial here _____. For more information, see the Ohio Bureau of Worker's Compensation website at:
<http://www.ohiobwc.com/basics/guidedtour/generalinfo/empgeneralinfo16.asp>

I hereby certify that I am eighteen years of age or older and that I have been authorized to make this application on behalf the person or organization listed above. I agree to conform to all applicable laws of this jurisdiction. I certify that the information and statements given on this application are true and correct.

signature of applicant

printed name

phone

date

INSTRUCTIONS FOR APPLYING

Please refer to Chapter 1444 of the Codified Ordinances of the City of Pickerington, Ohio for all requirements. Copies of the Codified Ordinances are available for public examination at the Office of the City Clerk, 100 Lockville Road and on the Internet at: <http://www.pickerington.net>

- **Application Type:** Multiple categories can be selected.
 - General contractor - any person who is engaged in the business, or who, pursuant to written or oral agreement with another person, undertakes any general construction work, on a project requiring a permit issued by the Building Department.
 - Radon Mitigation contractor – those General contractors performing radon mitigation that must be licensed by the Ohio Department of Health pursuant to Section 3723.02 of the Revised Code and shall furnish a copy of their license at the time of application.
 - Electrical contractor - any person who is engaged in the business, or who, pursuant to written or oral agreement with another person, undertakes any electrical work or portion thereof involving that particular trade, art or craft. Contractors performing electrical work must be licensed by the Ohio Construction Industry Licensing Board pursuant to 4740.07 of the Revised Code and shall furnish a copy of their license at the time of application.
 - Mechanical/Refrigeration contractor - any person who is engaged in the business, or who, pursuant to written or oral agreement with another person, undertakes any heating, ventilating, and air conditioning, or refrigeration work or portion thereof involving that particular trade, art or craft. Contractors performing mechanical or refrigeration work must be licensed by the Ohio Construction Industry Licensing Board pursuant to 4740.07 of the Revised Code and shall furnish a copy of their license at the time of application.
 - Plumbing/Hydronics contractor - any person who is engaged in the business, or who, pursuant to written or oral agreement with another person, undertakes any plumbing work or portion thereof involving that particular trade, art or craft. Contractors performing plumbing or hydronics work must be licensed by the Ohio Construction Industry Licensing Board pursuant to 4740.07 of the Revised Code and shall furnish a copy of their license at the time of application.
 - Fire Protection contractor - any person, who is engaged in the business, or who, pursuant to written or oral agreement with another person, undertakes the fire protection work or portion thereof involving that particular trade, art or craft. Contractors shall be certified or fire protection installers shall be licensed by the Ohio Fire Marshall pursuant to 2909.32 of the Revised Code and shall furnish a copy of their certification or license at the time of application.
 - Water line installer - any person, who is engaged in the business, or who, pursuant to written or oral agreement with another person, undertakes the installation of a potable water line including the tapping of a public or private water main up to a building. Water line installers shall not perform plumbing work unless licensed by the Ohio Construction Industry Licensing Board pursuant to 4740.07 of the Revised Code.
 - Sewer line installer - any person, who is engaged in the business, or who, pursuant to written or oral agreement with another person, undertakes the installation of a sanitary or storm sewer line including the tapping of a public or private main up to a building. Sewer line installers shall not perform plumbing work unless licensed by the Ohio Construction Industry Licensing Board pursuant to 4740.07 of the Revised Code.
- **Contractor Information:** Please provide us contact information for the person, firm, or corporation seeking registration. The registrant and the applicant may not be the same person. Contractors licensed by the Ohio Department of Health, the Ohio Construction Industry Licensing Board, or the Ohio Fire Marshall must register the same name by which they are licensed or certified.
- **Signature of applicant:** please read the paragraph that all of the information on the application is true and that you are acting with authority. Please print your name so we can read it and provide a phone number we can reach you should we have questions, or to notify you when the registration certificate is ready to be picked up.