

**PICKERINGTON RECREATION - REGISTRATION FORM**

**FOR OFFICE USE ONLY**  
 Received Date \_\_\_\_\_ Cash \_\_\_\_\_  
 Approved By \_\_\_\_\_ Check # \_\_\_\_\_  
 Receipt Number \_\_\_\_\_ Total Paid \_\_\_\_\_

Today's Date \_\_\_\_\_  
 Parent(s) Name \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Email Address \_\_\_\_\_  
 Phone (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_ (Work) \_\_\_\_\_

**Emergency Contract Information must be filled out.**

Emergency Contact Name \_\_\_\_\_ Relationship \_\_\_\_\_  
 Emergency Contact Address \_\_\_\_\_ Emergency Contact Phone \_\_\_\_\_

Participant Name	Date of Birth	Grade 2011-2012	Program #	Fee

**WAIVER FOR PARTICIPANT AND/BY PARENT**

In consideration of your accepting my or my child's entry, I hereby, for myself, my child, my heirs, executors, and administrators, waive and release any and all rights and claims for damages I or my child may have against the City of Pickerington Parks and Recreation Department and its representatives, successors and assigns for any and all injuries suffered by myself and my child on any activity sponsored by these groups. I do here by grant and give these groups the right to use my or my child's photograph or image with or without my or my child's name, both single and in conjunction with any persons or objects for any and all purposes including, but not limited to, private or public presentations, advertising, publicity and promotion relating thereto. I warrant that I have the right to authorize the foregoing uses and do hereby agree to hold the City of Pickerington Parks and Recreation Department harmless of and from any and all liability of whatever nature, which may arise out of result of such uses. For the consideration stated above. I further agree that in the event that my child repudiates or attempts to repudiate such release, I will personally indemnify and save harmless the City of Pickerington Parks and Recreation Department, its successors and assigns, for any and all loss and damage occasioned thereby:

Signature \_\_\_\_\_

**REGISTRATION INFORMATION**

**REGISTRATIONS MAY BE SUBMITTED**

- In person:** During Recreation office hours at City Hall  
Weekdays 8:00am - 5:00pm
- By Mail:** Send registration form and payment to:  
Recreation Department  
100 Lockville Road  
Pickerington, OH 43147
- After hours:** Drop registration form and payment in the City's night deposit box located by the front door at City Hall.

Cash and checks payable to: **City of Pickerington.**

**CITY RESIDENT DISCOUNT FEE**

You must live within the City limits of Pickerington, or be the spouse or child of such person to receive the City resident discount fee. Even though you may have a Pickerington mailing address, or live within the Pickerington Local School District, you may not necessarily live within the Pickerington City limits.

CR - City Resident  
 NR - Non-Resident

**REGISTRATION FOR ACTIVITIES**

Fees are due at the time of registration. Registration is complete with payment.

**CANCELLATION OF ACTIVITIES**

The City of Pickerington Recreation Department reserves the right to cancel activities due to low enrollment. Decisions to offer activities are based upon pre-registration numbers and made 48-72 hours in advance of the scheduled starting date. Please register early to help avoid a cancelled or closed out activity.

**CANCELLED ACTIVITIES**

If an activity is cancelled or closed, you will receive a full refund in the form of a check. There will be no cash refunds. Refunds take approximately three weeks to process.

**REFUND BEFORE THE ACTIVITY BEGINS**

Refunds will be made only before the start of the activity for one of the following circumstances and a **\$10 processing fee** will apply:

- When the refund is requested at least seven (7) days in advance (except where otherwise noted) of the first activity meeting provided it does not reduce the participation level below the required minimum.
- When a Refund Request Form is completed and approved by the Recreation Administrator.
- No refund will be given for activities under \$10.
- No refund will be given for materials purchased.

**REFUNDS AFTER THE ACTIVITY BEGINS**

No refunds will be given after the start of the activity.

**City of Pickerington charges a \$30 returned check fee.**